**Appendix B**

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**Safeguarding and Prevent Action Plan 2017/18 Updated at the Safeguarding Champions meeting 24th October 2017.**

| **No** | **Action** | **Owner** | **Timescale** | **Update** | **RAG** |
| --- | --- | --- | --- | --- | --- |
| 1 | Make contact with Safeguarding Board with regards social media training for members | Denise Johnson | August 2017 | * GL has provided input for social media * DJ will approach GL re training for members   Completed | x |
| 2 | Inform Town and Parish Councillors that on-line safeguarding training is available via the LSCB  <http://www.lancashiresafeguarding.org.uk/learning-development.aspx> | Denise Johnson | August 2017 | The information has been sent. | x |
| 3 | Members Code of Conduct to be reviewed and ensure that safeguarding is appropriately covered | Catherine Brannigan | N/A | Completed | x |
| 4 | Safeguarding Champions contact sheet to be updated detailing Kate Henderson’s replacement | Heather Corson | September 2017 | Completed | x |
| 5 | Sec11 Audit and Safeguarding Action plan to go to SMT and Scrutiny (6 months) | Denise Johnson | N/A | SMT Completed SMT . Reported at November Scrutiny Committee | x |
| 6 | Develop employees domestic abuse policy | Heather Corson & Catherine Brannigan | October 2017 | Ongoing – aim to be completed prior to 16 days of Action (25/11)  **Update 24/10/17 –** CB to review and feedback | x |
| 7 | Develop threat of harm protocol | Heather Corson & Catherine Brannigan | December 2017 | Ongoing  **Update 24/10/17 –** Agreed for HC to approach specialist services for support and guidance in writing a protocol. |  |
| 8 | Develop work with the LCC Young Peoples Voices, To include young people’s review of the SRBC Safeguarding policy, social media policy and signing up to a set of ‘promises’ to include what they expect from staff and community leaders – Hannah Peak | Heather Corson | January  2018 | Workshop with the Young Inspectors booked for 22nd August.  The ‘charter’ will be developed by the young people following the workshop – completion date will be based around the young people’s availability.  **Update 24/10/17-** Workshop held. Work ongoing. | x |
| 9 | Develop social media policy for staff and members | Denise Johnson | September 2017 | Completed | x |
| 10 | Develop and embed links with taxi licensing, Lancashire County Council and Adult Social Care. | Denise Johnson / Andy Glover | December 2017 | DJ to request Andy Glover to document and share what he has done so far.  **Update 24/10/17-** DJ to invite AG to next meeting. |  |
| 11 | Develop, set timelines, agree lead officer and deliver on the Safeguarding Activities Plan | All Safeguarding Champions | March 2018 | Safeguarding Champions to review the Activities plan and send the dates to HC who will update the plan and make available on connect.  **Update 24/10/17-** CB to review and update and send to DJ | x |
| 12 | Promote the reporting structures when safeguarding concerns have been identified and or disclosed by members. This may include the Police, LSCB, LADO, Adult & Children Social Care. | Denise Johnson | Completed | Charts have been made available in the members rooms | x |
| 13 | Merge the Prevent Action Plan and the Safeguarding Activities plan in to the Safeguarding Action Plan 17/18 where appropriate | Heather Corson | August 2017 | Agreed at Safeguarding champions meeting – Completed | x |
| 14 | Develop a precis of the Safeguarding Champions role and publish on connect | Heather Corson | August 2017 | **Update 24/10/17-** Agreed at Safeguarding champions meeting – Completed | x |
| 15 | Hold a meeting with DJ, HC along with Victoria Gibson and a representative manager from both the ASC and CSC to discuss reciprocal processes for safeguarding alerts | Denise Johnson | September 2017 | **Update 24/10/17-** Section 11 District Leads event -held at SRBC 10/10/17 - facilitated by LSCB  Complete | x |
| 16 | Develop an Adult Safeguarding Strategy | Denise Johnson | December 2017 | **Update 24/10/17-** DJ to complete 1st draft. |  |